



User Guide for Customers Register & Reserve Colours

5th September 2018
v.2

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1. View Registered/ Historical Colours

- From the main menu select Owner and under the Racing Colours menu select 'My Racing Colours'
- Current registrations will display in a table format. Information displayed under the following headings;
 - Set - this is the set number
 - Colours – colour description
 - Registration - type of registration (Annual, 5yr, 10yr, 20yr)
 - Registered (Date of registration, if prior to 1985 will display as Pre 1985)
 - Renewal (date registration is due for renewal)
- Option to Terminate by clicking the 3 blue dots
- Option to Share by clicking on the 3 blue dots
- Option to Transfer by clicking on the 3 blue dots
- Option to Maintain by clicking on the 3 blue dots (only displayed when there is more than one set of colours registered)
- Record count and pagination will also display
- Option to select 'Historic tab' (this will display any historic colours with the following detail)
 - Set - this is the set number
 - Colours – colour description
 - Registered (Date of registration, if prior to 1985 will display as Pre 1985)
 - Date Changed – date of amendment
- Option to Navigate to Racing Colours Builder to check colour availability

User Guide – Register and Reserve Colours

View Registered Colours

CURRENT		HISTORIC		
Set	Colours	Registration	Registered	Renewal
1	MAROON, BLACK spots, LIGHT BLUE sleeves and cap.	Annual	15/07/2017	15/07/2018
2	LIGHT GREEN, BLACK chevrons, RED and BLACK chevrons on sleeves, WHITE cap, BLACK spots.	Annual	15/07/2017	15/07/2018

2 items found, displaying all items

1

Maintain
Share
Transfer
Terminate

Option to navigate to check colour availability

2. Check Colour Availability

- From the main menu select Owner and under the Racing Colours menu select 'Racing Colours Builder'. (Note: Trainers that are not registered Owners can still access this screen via the Trainer Menu and selecting 'Racing Colours Builder' under the Racing Colours menu)
- Racing Colour Builder Screen is displayed which allows a graphic of the colours that you wish to check to be built and displayed
- Select Jacket Style by clicking on the jacket icon
 - Jacket styles are displayed
 - Select the required style by clicking on it, this will now display on the main colour graphic as the selected style
 - Select the main colour by clicking on the 'Main Colour' box and then select the required colour from the list of options available
 - Select the secondary colour (as applicable) by clicking on the 'Secondary Colour' box and selecting the required colour from the list of options
- Repeat the above process of selecting styles and colours for the sleeves and cap
- When all applicable options have been chosen, select 'Check Availability' to verify if colours are available

User Guide – Register and Reserve Colours

Check Colour Availability

RACING COLOURS BUILDER

— Jacket

Style:

Main colour:

Secondary colour:

Select style and colour combination

+ Sleeves

+ Cap

Check Availability

CHECK AVAILABILITY

3. Unavailable Colours

- Alternative colour designs will display in the event that the selected colours are not available
- More alternative designs can be viewed by clicking on the arrows or navigation via the 'dots' at the bottom of the displayed colours
- A style can be selected for reservation or registration by clicking on it

User Guide – Register and Reserve Colours

Viewing Alternative Colour Styles

RACING COLOURS BUILDER

- Jacket

Style: 

Main colour: 

+ Sleeves

+ Cap



Check Availability

[CHECK AVAILABILITY](#)

DARK GREEN, PURPLE sleeves, BLACK armlets, WHITE cap.

⚠ Combination not available
The combination chosen is not available. Please try another one or chose one of the suggestions below.



Select a graphic to reserve or register

Select to view further colours

Select to view further colours

4. Reserve Colours – Step 1

- If the colours have been checked and show as available, or in the event an alternative colour design has been selected then an option will be available to either reserve or register
- To reserve select the Reserve button

Reserving colours

– Jacket

Style: 

Main colour: 

+ Sleeves

+ Cap



DARK GREEN, PURPLE sleeves, GREY stars, WHITE cap.

Check Availability

 CHECK AVAILABILITY

✓ **Combination available**

The combination chosen is available. Please select one option from the following

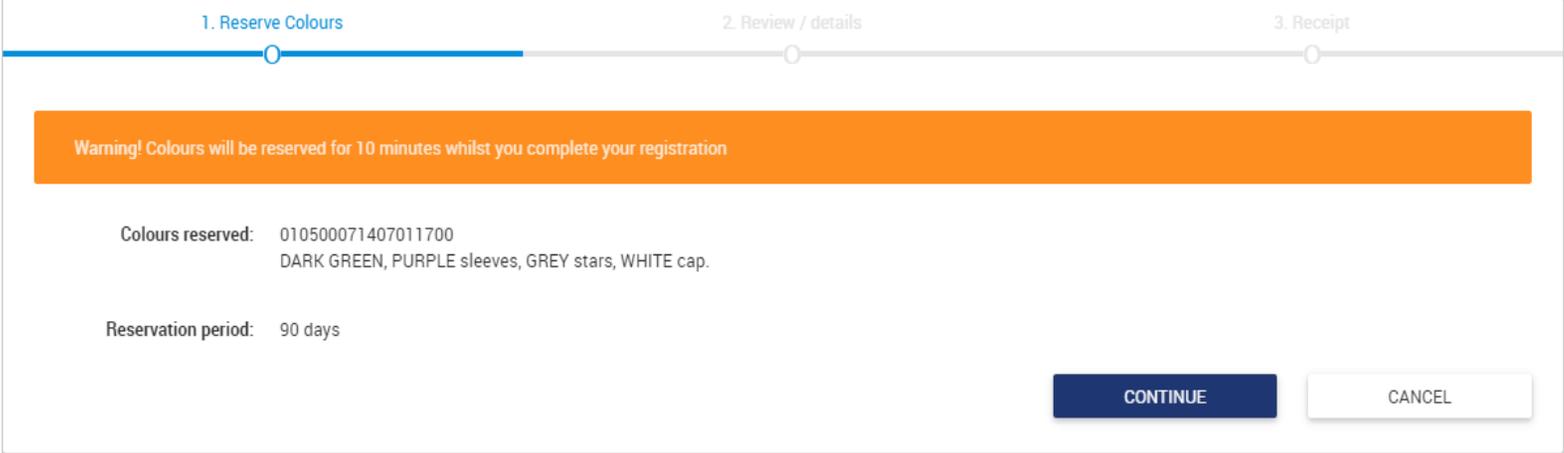
REGISTER **RESERVE** **CANCEL**

- Step 1 of 3 displays for reserve colours
- Amber alert to inform that colours will be reserved for 10 minutes whilst application is completed

User Guide – Register and Reserve Colours

- Following details are displayed;
 - Colours reserved : This displays a description of the selected colours and also the colour code
 - Reservation period – 90 days
- Option to Continue – proceed to step 2
- Option to Cancel – cancels from the application screen

Reserve Colours - Step 1



1. Reserve Colours 2. Review / details 3. Receipt

Warning! Colours will be reserved for 10 minutes whilst you complete your registration

Colours reserved: 010500071407011700
DARK GREEN, PURPLE sleeves, GREY stars, WHITE cap.

Reservation period: 90 days

CONTINUE CANCEL

4.1 Reserve Colours – Step 2

- On 'Continue' from step 1, the second step in this process is displayed 'Review Details'
- Following details are displayed;
 - Colours reserved : This displays a description of the selected colours and also the colour code
 - Reservation period – 90 days
- The 'Customer details' panel enables the applicant to select (as applicable) the ownership entity that the colours are to be reserved for
 - Owners are able to select (as applicable) any of the ownership entities that they are involved in
 - Trainers are able to select any owner or entity that they have Authority to Act for

User Guide – Register and Reserve Colours

- Option to Continue
- Option to return to step 1
- Option to Cancel

Reserve Colours –Step 2

1. Reserve Colours 2. Review / details 3. Receipt

Please check the information below. If the details are correct, click "Submit". If any of the information is incorrect, please click "1. Reserve Colours" to amend the details.

Colours reserved: 010500071407011700
DARK GREEN, PURPLE sleeves, GREY stars, WHITE cap.

Reservation period: 90 days

Customer details

Register to: Mr A. Trainer

CONTINUE

Select to view list or registrants

- On 'Continue' the review screen displays a summary of the reservation application with the following information
 - Customer Details – displays the selected registrant option from step 2 - option to edit (pencil icon) will return to step 2 enabling reselection of the registrant as required (applicable)
 - Option to return to step 1
- Reservation details displays the following information

User Guide – Register and Reserve Colours

- Blue alert banner – prompt to check and confirm details prior to completing
- Colours reserved : This displays a description of the selected colours and also the colour code
- Reservation period – 90 days
- Documents – this panel is likely to be empty as no documents are required to be uploaded as part of the application
- Option to Submit
- Option to Cancel

Review Details Screen

RESERVE RACING COLOUR

Customer details 

Mr A. Trainer
A1 XXXXXX XXX, A2XX XXXXX, A3XXXX XXXX, A4XXXX, North Yorkshire YO17 6TD

Documents

1. Reserve Colours ✓ 2. Review / details ○ 3. Receipt ○

Please check the information below. If the details are correct, click "Submit". If any of the information is incorrect, please click "1. Reserve Colours" to amend the details.

Colours reserved: 010500071407011700
DARK GREEN, PURPLE sleeves, GREY stars, WHITE cap.

Reservation period: 90 days

4.2 Reserve Colours – Step 3

- Step 3 is displayed - Receipt Screen
- The following details are displayed
 - Colours reserved : This displays a description of the selected colours and also the colour code
 - Reservation period – 90 days
 - Reserved For – name of the selected registrant
 - Fee – This will display as £0 for reservations
 - Option to return to Racing Colour Builder

Reserve Colours – Receipt Screen



The transaction has been completed successfully. Please note it may take two working days for this application to be processed.

Colours reserved: 010500071407011700
DARK GREEN, PURPLE sleeves, GREY stars, WHITE cap.

Reservation period: 90 days

Reserved for: Mr A. Trainer

Fee: £0

[Return to Racing Colours Builder](#)

5. Reserved Colours Page

- Select the 'Owner' or 'Trainer' button
- Under 'Racing Colours' select 'Reserved Colours'
- Any Racing Colours reserved for yourself will display per the below screenshot:

Colours	Reserved to	Reservation date	
MAUVE and BLACK diamonds, DARK GREEN and PINK chevrons on sleeves, WHITE cap.	Mrs A Owner	24/08/2018	

One item found 

5.1 Registering Colours from Reserved List – Step 1

To register the Reserved Colours select the 3-dot blue button and select Register Colours

- Step 1 of 3 displays for Register Colours
- Amber alert to inform that colours will be on Reserve until a certain date (90 days from original reservation)
- Following details are displayed;
 - Colours applied for: This displays a description of the selected colours and also the colour code
 - Registration period – selectable from a drop down with the following options
 - Annual
 - 5 year
 - 10 year
 - 20 Year
- Option to Continue – proceed to step 2
- Option to Cancel – cancels from the application screen

User Guide – Register and Reserve Colours

1. Register Colours 2. Review / details 3. Receipt

Warning! Colours reserved to Mrs A Owner until 22/11/2018.

Colours applied for: 161102050513011700
MAUVE and BLACK diamonds, DARK GREEN and PINK chevrons on sleeves, WHITE cap.

Registration period : Annual (£65.90) ▼

CONTINUE **CANCEL**

5.2 Registering Colours from Reserved List – Step 2

- Step 1 of 3 displays for Register Colours
- On 'Continue' from step 1, the second step in this process is displayed 'Review Details'
- Following details are displayed;
 - Colours applied for: This displays a description of the selected colours and also the colour code
 - Registration period – as selected on step 1
- The 'Customer details' panel enables the applicant to select (as applicable) the ownership entity that the colours are to be reserved for
 - Owners are able to select (as applicable) any of the ownership entities that they are involved in
 - Trainers can select any owner or entity that they have Authority to Act for
- Option to Continue
- Option to return to step 1
- Option to Cancel

User Guide – Register and Reserve Colours

Register Colours from Reserve List –Step 2

1. Register Colours 2. Review / details 3. Receipt

Please check the information below. If the details are correct, click "Submit". If any of the information is incorrect, please click "1. Register Colours" to amend the details.

Colours applied for: 011700041701011700
WHITE, BEIGE striped sleeves.

Registration period: Annual (£64.16)

Customer details

Register to: Mr A. Owner

Select to view list of registrants

CONTINUE

- On 'Continue' the review screen displays a summary of the reservation application with the following information
 - Customer Details – displays the selected registrant option from step 2 - option to edit (pencil icon) will return to step 2 enabling reselection of the registrant as required (applicable)
- Registration details displays the following information
 - Blue alert banner – prompt to check and confirm details prior to completing
 - Colours applied for: This displays a description of the selected colours and also the colour code
 - Registration period: as selected in previous step
 - Renewal date: displays as per the fee alignment date
 - Option to return to step 1
- Payment Details – displays details of the selected account to be charged
- Feed Payable – displays blue alert in reference to pro rata charging

User Guide – Register and Reserve Colours

- Registration of Colours Fee
- ROA discount (As applicable)
- VAT
- Total
- Option to Cancel – cancels form the registration process
- Option to Submit – confirms details and completes the registration

Review Details Screen

1. Register Colours 2. Review / details 3. Receipt

Please check the information below. If the details are correct, click "Submit". If any of the information is incorrect, please click "1. Register Colours" to amend the details.

Colours applied for: 011700041701011700
WHITE, BEIGE striped sleeves.

Registration period: Annual (£64.16)

Renewal date: 17/07/2018

Customer details

Register to: Mr A. Owner
A1 XXXXXX XXX, A2XX XXXXX, A3XXXX XXXX,
A4XXXX, North Yorkshire YO17 6TD

Fees payable

Please note: Fees where appropriate are pro-rata to the fee alignment date

Regn of Colours	53.47
Colours ROA	-10.69
VAT	8.55
Total	£51.33

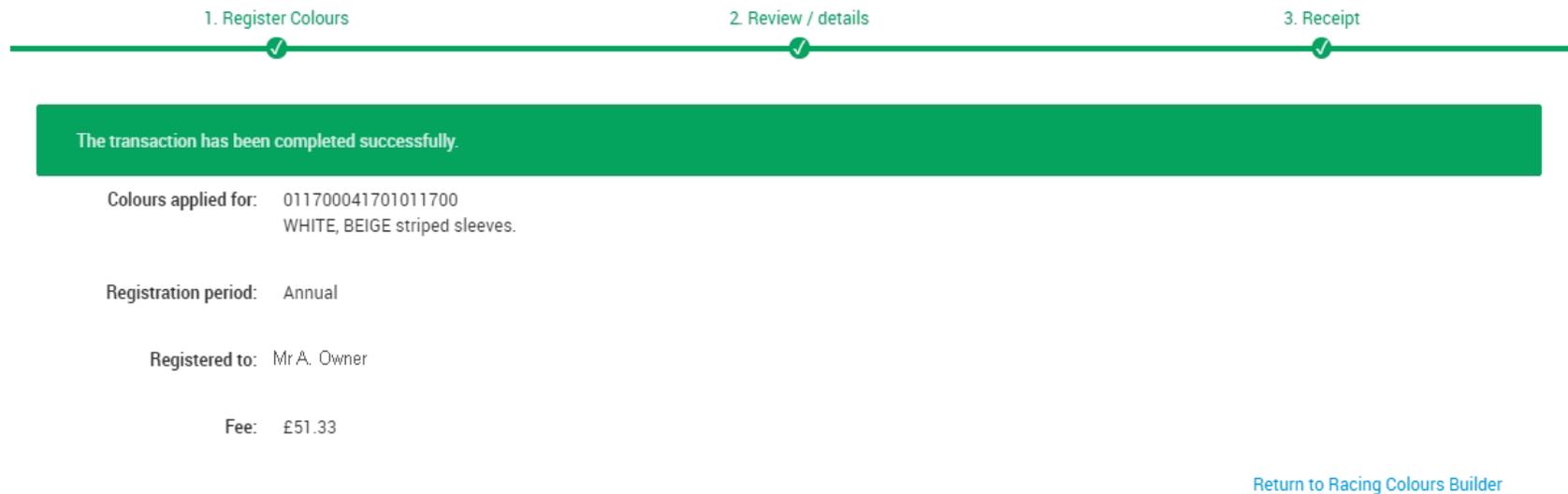
Payment details

Charge: Mr A. Owner
A1 XXXXXX XXX, A2XX XXXXX, A3XXXX XXXX, A4XXXX, North Yorkshire YO17 6TD

5.3 Registering Colours from Reserved List – Step 3

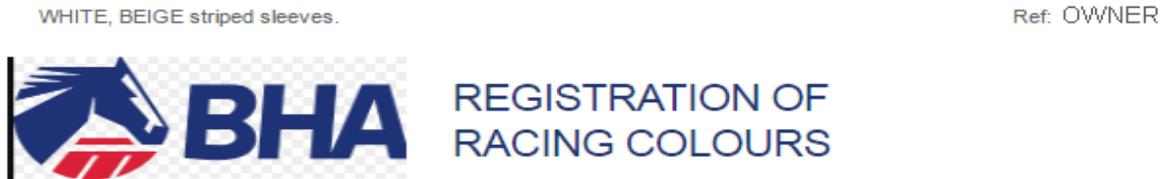
- Step 3 is displayed - Receipt Screen
- The following details are displayed
 - Colours applied for: This displays a description of the selected colours and also the colour code
 - Registration period – as previously selected
 - Registered to – name of the selected registrant
 - Fee – as applicable based on registration type and fee alignment date
 - Option to return to Racing Colour Builder
 - Communication generated to Registrant

Register Colours - Receipt Screen



User Guide – Register and Reserve Colours

Example of a communication (email format)



Dear Mr Owner

Our records indicate that you have registered the following colours in your name:

WHITE, BEIGE striped sleeves.

Ownership Desk

Weatherbys Ltd
Sanders Road, Wellingborough NN8 4BX
Main: +44 (0)1933 440077
Email: ownershipdesk@weatherbys.co.uk

Our office is open between 8:30 a.m. and 5:30 p.m. (UK time), Monday to Friday, excluding bank holidays. Please note that all telephone calls made to or from this office will be recorded for the purposes of security, accuracy and training.

This is an automated message. Please do not reply to this email.

Weatherbys Ltd is registered in England No. 526599 and its Registered Office is at Sanders Road, Wellingborough, Northamptonshire NN8 4BX. This email (including any attachments) is intended only for the recipient(s) named above. For full details of our email disclaimer please refer to our [website](#).

6. Register Colours – Step 1

- If the colours have been checked and show as available, or in the event an alternative colour design has been selected then an option will be available to either reserve or register
- To register select the Register button

Registering Colours

RACING COLOURS BUILDER

- Jacket

Style: 

Main colour:

+ Sleeves

+ Cap



WHITE, BEIGE striped sleeves.

Check Availability

✓ **Combination available**

The combination chosen is available. Please select one option from the following

→

User Guide – Register and Reserve Colours

- Step 1 of 3 displays for register colours
- Amber alert to inform that colours will be reserved for 10 minutes whilst application is completed
- Following details are displayed;
 - Colours applied for : This displays a description of the selected colours and also the colour code
 - Registration period – selectable from a drop down with the following options
 - Annual
 - 5 year
 - 10 year
 - 20 Year
- Option to Continue – proceed to step 2
- Option to Cancel – cancels from the application screen

Register Colours - Step 1

1. Register Colours 2. Review / details 3. Receipt

Warning! Colours will be reserved for 10 minutes whilst you complete your registration

Colours applied for: 011700051701011700
WHITE, BEIGE chevrons on sleeves.

Registration period : Please select...
Please select...
Annual (£64.16)
5 Year (£320.78)
10 Year (£641.58)
20 Year (£1283.16)

Select option as applicable

CONTINUE CANCEL

6.1 Register Colours – Step 2

- On 'Continue' from step 1, the second step in this process is displayed 'Review Details'

User Guide – Register and Reserve Colours

- Following details are displayed;
 - Colours applied for: This displays a description of the selected colours and also the colour code
 - Registration period – as selected on step 1
- The ‘Customer details’ panel enables the applicant to select (as applicable) the ownership entity that the colours are to be reserved for
 - Owners are able to select (as applicable) any of the ownership entities that they are involved in
 - Trainers are able to select any owner or entity that they have Authority to Act for
- Option to Continue
- Option to return to step 1
- Option to Cancel

Register Colours –Step 2

1. Register Colours 2. Review / details 3. Receipt

Please check the information below. If the details are correct, click "Submit". If any of the information is incorrect, please click "1. Register Colours" to amend the details.

Colours applied for: 011700041701011700
WHITE, BEIGE striped sleeves.

Registration period: Annual (£64.16)

Customer details

Register to: Mr A. Owner

Select to view list of registrants

CONTINUE

- On ‘Continue’ the review screen displays a summary of the reservation application with the following information

User Guide – Register and Reserve Colours

- Customer Details – displays the selected registrant option from step 2 - option to edit (pencil icon) will return to step 2 enabling reselection of the registrant as required (applicable)
- Registration details displays the following information
 - Blue alert banner – prompt to check and confirm details prior to completing
 - Colours applied for: This displays a description of the selected colours and also the colour code
 - Registration period: as selected in previous step
 - Renewal date: displays as per the fee alignment date
 - Option to return to step 1
- Payment Details – displays details of the selected account to be charged
- Feed Payable – displays blue alert in reference to pro rata charging
 - Registration of Colours Fee
 - ROA discount (As applicable)
 - VAT
 - Total
- Option to Cancel – cancels form the registration process
- Option to Submit – confirms details and completes the registration

Review Details Screen

User Guide – Register and Reserve Colours

1. Register Colours 2. Review / details 3. Receipt

Please check the information below. If the details are correct, click "Submit". If any of the information is incorrect, please click "1. Register Colours" to amend the details.

Colours applied for: 011700041701011700
WHITE, BEIGE striped sleeves.

Registration period: Annual (£64.16)

Renewal date: 17/07/2018

Customer details 

Register to: Mr A. Owner
A1 XXXXXX XXX, A2XX XXXXX, A3XXXX XXXX,
A4XXXX, North Yorkshire YO17 6TD

Fees payable

Please note: Fees where appropriate are pro-rata to the fee alignment date

Regn of Colours	53.47
Colours ROA	-10.69
VAT	8.55
Total	£51.33

Payment details

Charge: Mr A. Owner
A1 XXXXXX XXX, A2XX XXXXX, A3XXXX XXXX, A4XXXX, North Yorkshire YO17 6TD

6.2 Register Colours – Step 3

- Step 3 is displayed - Receipt Screen
- The following details are displayed
 - Colours applied for : This displays a description of the selected colours and also the colour code
 - Registration period – as previously selected
 - Registered to – name of the selected registrant
 - Fee – as applicable based on registration type and fee alignment date
 - Option to return to Racing Colour Builder
 - Communication generated to Registrant

Register Colours - Receipt Screen

User Guide – Register and Reserve Colours

1. Register Colours

2. Review / details

3. Receipt

The transaction has been completed successfully.

Colours applied for: 011700041701011700
WHITE, BEIGE striped sleeves.

Registration period: Annual

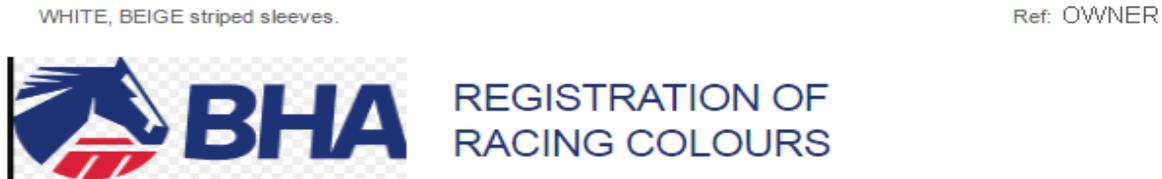
Registered to: Mr A. Owner

Fee: £51.33

[Return to Racing Colours Builder](#)

User Guide – Register and Reserve Colours

Example of a communication (email format)



Dear Mr Owner

Our records indicate that you have registered the following colours in your name:

WHITE, BEIGE striped sleeves.

Ownership Desk

Weatherbys Ltd
Sanders Road, Wellingborough NN8 4BX
Main: +44 (0)1933 440077
Email: ownershipdesk@weatherbys.co.uk

Our office is open between 8:30 a.m. and 5:30 p.m. (UK time), Monday to Friday, excluding bank holidays. Please note that all telephone calls made to or from this office will be recorded for the purposes of security, accuracy and training.

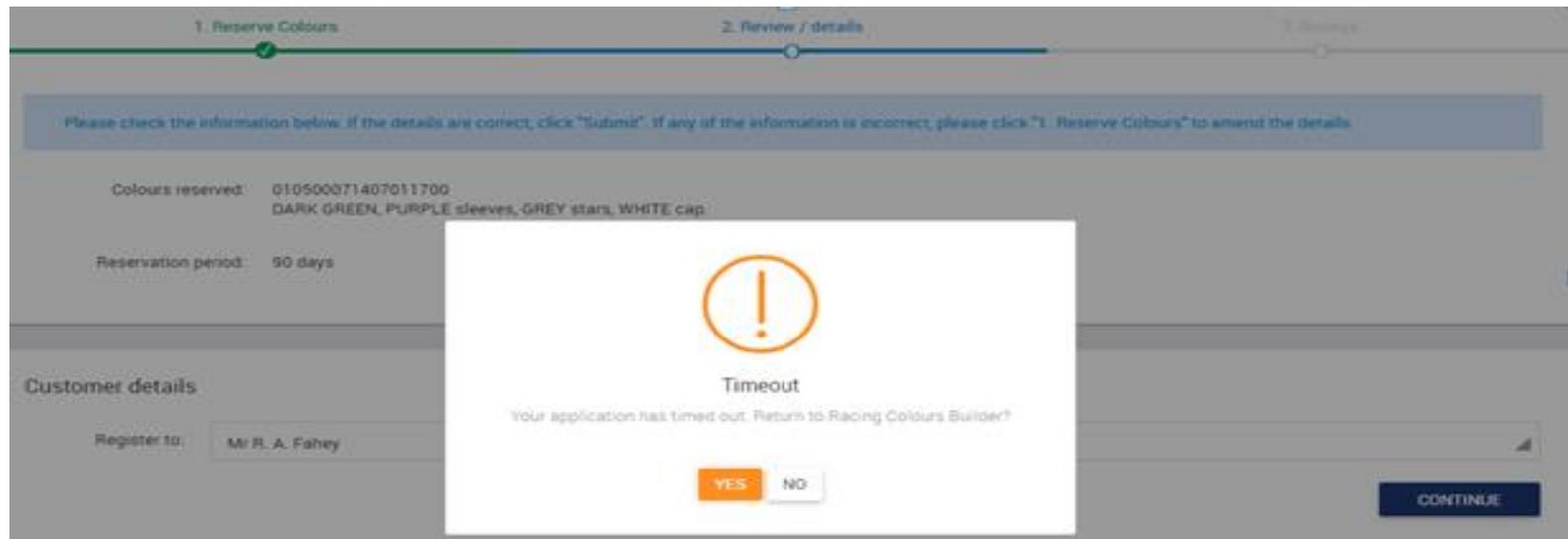
This is an automated message. Please do not reply to this email.

Weatherbys Ltd is registered in England No. 526599 and its Registered Office is at Sanders Road, Wellingborough, Northamptonshire NN8 4BX. This email (including any attachments) is intended only for the recipient(s) named above. For full details of our email disclaimer please refer to our [website](#).

7. Colour Application Time-out

- For each reservation/registration application the selected colours are held for 10 minutes to enable the application to be completed. In the event the application is not complete within this time, the following message will display.
 - 'Your application has timed out. Return to Racing Colours Builder?'
- The application can be restarted by checking colours again in the racing Colour Builder and selecting to register or reserve.

Example of a 'time out' message



8. Viewing Colours Registered to an Ownership Entity (list view)

- To view colours for an ownership entity that you are involved in go to the Owner Menu > My Ownerships
- List of Registered Ownerships is displayed showing the first set of colours registered to each entity along
- It is also possible from this screen to view if the colours are 'shared', or if there are additional colours registered.
- The screen also highlights where no colours are registered

User Guide – Register and Reserve Colours

Viewing Colours via My Ownerships (List view)

REGISTERED PENDING



✓ Sole ✓ Partnership ✓ Syndicate ✓ Company ✓ Club

Q: Input all or part of an ownership name

REFRESH

Ownership Name	Date Registered	Type	
Mr A. Owner PURPLE and GREY Stripes, WHITE sleeves, PURPLE stars, WHITE cap Additional colours registered ←	12/02/1982	SOLE	HIT ✓
Syndicate One PURPLE, GREY cross belts, WHITE sleeves, PURPLE stars, WHITE cap	16/052006	SYNDICATE	HIT ✓
Partnership One PURPLE, WHITE seams, WHITE and PURPLE halved sleeves, WHITE cap Shared	25/07/2016	PARTNERSHIP	HIT ✗
Partnership Two PURPLE, WHITE seams, WHITE and PURPLE halved sleeves, WHITE cap	06/03/2008	PARTNERSHIP	HIT ✓
Partnership Three No colours registered.	08/12/2009	PARTNERSHIP	HIT ✗

8.1 Viewing Colours Registered to an Ownership Entity (Full Colour Enquiry)

- To view colours in full for any listed ownership, select the required ownership from the list
- Select the Colours Tab

Select an Ownership from the list to view Colours in more detail

Six O'Clock Partnership
A1X. XXXX,XXXX, A2 XXX XXX XXX, A3XXXXXX, Scotland

DETAILS HORSES OWNED OWNERSHIPS **COLOURS** AUTHORITY TO ACT SPONSORSHIPS VAT HORSES OWNED

Owner details

Ownership type: **PARTNERSHIP** Racing name: Six O'Clock Partnership

Registered owner: Yes End date:

Registration date: 29/10/2012 End date:

ROA member: No Start date: End date:

Fee Alignment Date: 10/10/2017

Partners

Partner One ROA ✓

Partner Two ROA ✓

Partner Three ROA ✗

Partner Four ROA ✓

User Guide – Register and Reserve Colours

- Current registrations will display in a table format. Information displayed under the following headings;
 - Set - this is the set number
 - Colours – colour description
 - Registration - type of registration (Annual, 5yr, 10yr, 20yr)
 - Registered (Date of registration, if prior to 1985 will display as Pre 1985)
 - Renewal (date registration is due for renewal)
- Option to Terminate by clicking the 3 blue dots
- Option to Share by clicking on the 3 blue dots (only applicable if colours are not already registered as shared)
- Option to Transfer by clicking on the 3 blue dots (only applicable if viewing colours registered to yourself as a sole owner)
- Option to Maintain by clicking on the 3 blue dots (only displayed when there is more than one set of colours registered)
- Record count and pagination will also display
- Option to select 'Historic tab' (this will display any historic colours with the following detail)
 - Set - this is the set number
 - Colours – colour description
 - Registered (Date of registration, if prior to 1985 will display as Pre 1985)
 - Date Changed – date of amendment

User Guide – Register and Reserve Colours

Viewing Colours for an Ownership Entity

Six O'Clock Partnership

A1, XXXXX,XXXXX,A2 XXX XXXX XXXX, ASXXXXXXX,Scotland

DETAILS HORSES OWNED OWNERSHIPS **COLOURS** AUTHORITY TO ACT SPONSORSHIPS VAT HORSES OWNED

CURRENT

HISTORIC

Select to view historic colours

Set	Colours	Registration	Registered	Renewal	
1	MAROON, BLACK spots, LIGHT BLUE sleeves and cap.	Annual	15/07/2017	15/07/2018	⋮
2	LIGHT GREEN, BLACK chevrons, RED and BLACK chevrons on sleeves, WHITE cap, BLACK spots.	5 year	15/07/2017	15/07/2022	⋮
3	WHITE, BEIGE striped sleeves.	Shared	17/07/2017	17/07/2018	⋮

3 items found, displaying all items

1

9. Pro Rata Charging – Fee Alignment Explained

- Full registration fees will no longer always be charged for registrations, and these registrations will no longer always be created with a renewal date set to re-register them on the anniversary of their registration.
- All customers will have a Fee Alignment date set to the anniversary of their first registration. Existing customers will have their Fee Alignment date set to the anniversary of their first set of Racing Colours, their first Authority to Act, their Owner registration or their VAT registration (depending on which of these they have registered)
- When a new registration is processed, the customer's Fee Alignment date will be referenced. (If the customer doesn't have a Fee Alignment date yet, it will be set to the anniversary of this registration.) The registration will be created with its renewal date set to the same month as this Fee Alignment date, and the registration fee charged will be calculated on a *pro rata* basis to cover the period up to this renewal date
- For example, if a customer registers a new set of (Annual) Racing Colours on 2 November 2017 and his/her Fee Alignment Date is 25 February 2018, the set of Racing Colours will initially be registered for a period of three months. The customer will be charged £16.04 (three twelfths of the registration fee), and the registration's renewal date will be set to 2 February 2018. This new registration will then be renewed on the 28 February 2018 along with any other (aligned) registrations the customer holds
- If customers submit any new registrations in the same month that their existing (aligned) registration(s) are due to be re-registered (i.e. in the same month as their Fee Alignment date), no *pro rata* calculations will take place. They'll be charged the full registration fee(s) and the renewal date(s) will reflect this
- The renewal dates and fees for existing registrations, which are not already aligned to the customers' Fee Alignment dates, will be calculated on a *pro rata* basis when they're re-registered until they are aligned to the Fee Alignment dates (in a similar manner to new registrations). This will eventually lead to each customer receiving one Annual Re-registration letter per year, and all their re-registration fees being charged on the same month each year
- The fee alignment date can be checked by viewing Ownership Details. Go to Owner Menu > My Ownerships > Select the Ownership Entity that you wish to view details for.

Viewing the Fee Alignment Date

Mr A. Owner

A1, XXXXX, A2X XXX, A3XXXXX Leicestershire

DETAILS HORSES OWNED OWNERSHIPS COLOURS AUTHORITY TO ACT SPONSORSHIPS VAT HORSES OWNED

Owner details



Ownership type:	SOLE	Racing name:	Mr A. Owner
Registered owner:	Yes	End date:	
Registration date:	19/07/1993	End date:	
ROA member:	Yes	End date:	
Start date:	24/08/2006		
Fee Alignment Date:	10/10/2017 ←		

User Guide – Register and Reserve Colours

Example of a Pro-rata Colours Registration

REGISTER RACING COLOURS

1. Register Colours 2. Review / details 3. Receipt

Please check the information below. If the details are correct, click "Submit". If any of the information is incorrect, please click "1. Register Colours" to amend the details.

Colours applied for: 051702081702011700
WHITE, BLACK braces, WHITE sleeves, BLACK spots.

Registration period: Annual (£64.16)

Renewal date: 18/10/2017 ← Renewal date is aligned to the fee alignment date

Customer details

Register to: Mr. A Owner
A1 XXXXXX XXX, A2XX XXXXX, A3XXXX XXXX,
A4XXXX, North Yorkshire YO17 6TD

Fees payable

Please note: Fees where appropriate are pro-rata to the fee alignment date

Regn of Colours	13.37
Colours ROA	-2.67
VAT	2.14
Total	£12.84

Payment details

Charge: Mr A. Owner
A1 XXXXXX XXX, A2XX XXXXX, A3XXXX XXXX, A4XXXX, North Yorkshire YO17 6TD

Charge is pro-rata