

How to Permanently Retire a Racehorse using the New Racing Administration System (NRAS)

QUICK START GUIDE



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Step 1 – Status and Location

1. Identify the correct horse
2. Click on the drop down menu next to 'Status'
3. Select 'Out of my Care or Control / Retired'

1. Maintain Status / Location
2. Review Details

Adorable (IRE) 2015 (May 5th) bay filly Kodiak (GB) - Caffè Latte (IRE) (Seattle Dancer (USA))

Status: * Date Into:

If this horse is no longer with you for racing purposes, please select the appropriate option from the list below.

Reason: *

4. Click on the drop down menu next to 'Reason'
5. Select 'Permanently Retired'

1. Maintain Status / Location
2. Review Details

Adorable (IRE) 2015 (May 5th) bay filly Kodiak (GB) - Caffè Latte (IRE) (Seattle Dancer (USA))

Status: * Date Into:

If this horse is no longer with you for racing purposes, please select the appropriate option from the list below.

Reason: *

- Please Select
- Exported
- Notification of Death
- Permanently Retired**
- Point to Point
- Sold at Auction
- To Another Trainer
- Transferred to Racing Owner

Step 2 – Whereabouts

1. State whether the horse in question is still residing at your licensed yard
2. If you choose 'yes', select the appropriate yard from the drop down menu
3. Then press 'next'

1. PERMANENTLY RETIRED - WHEREABOUTS

Is the horse still residing at your licensed yard(s)?

Yes No

2. LOCATION DETAILS

Please select the yard where the horse is located.

Yard: *

NEXT

4. If you choose 'no', enter the details of the new keeper

2. NEW KEEPER DETAILS

Please enter the name, address and email address of the new keeper of this horse.

This information is collected so that the New Keeper can be made aware of their legal responsibility to complete a transfer of ownership with Weatherbys Stud Book within 30 days, in order to update the horse's passport. Failure of the New Keeper to do this could result in a fine of up to £5000 per offence. A copy of the relevant DEFRA Change of Ownership form can be found [here](#)

New Keeper: *

Postcode:

Email Address: *

Undertaking
By completing this section, you (or any agent acting on your behalf) undertakes to the BHA that you have received the consent of the New Keeper to provide the necessary information to the BHA. Such information will be used for limited purposes in accordance with the BHA's [Privacy Policy](#).

For the avoidance of doubt, if any part of this section has been completed by any Person other than the Trainer, such Person shall be deemed to be the Trainer's agent and not an agent of the BHA.

NEXT

This information is required so that the new keeper can be made aware of their requirement to complete a transfer of ownership within 30 days, or they risk a fine of up to £5000 from Trading Standards under the Horse Passport Regulations.

If the racing owner intends to have ownership of the horse, and it is being rehomed on loan only, then you should provide the racing owner's details here.

Step 3 – Restrictions on Racing

1. Select the type of racing restriction that should apply to the horse
2. Select either 'The horse shall not be entered or participate in any race' OR 'The horse can enter and participate in point-to-point races only'
3. You must then indicate whether the horse could be reinstated in the future or whether the racing owner's permission would be required before a reinstatement process could begin (essentially this is a digital non-racing agreement).

What type of restriction should apply to this horse? *

THE HORSE SHALL NOT BE ENTERED OR PARTICIPATE IN ANY RACE

The Racing Owner will be notified of your intention to permanently retire the horse from racing. They will have 14 days to contest the retirement, after which time the horse will automatically:

- Be prevented from being entered to run in a race under the Rules of Racing, and
- Be prevented from having a Hunters' Certificate registered under the Point-to-Point Regulations

Please note that once complete, this ineligibility (retirement) will be permanent. A return to racing would require a formal reinstatement process at the discretion of the BHA.

SELECT

THE HORSE CAN ENTER AND PARTICIPATE IN POINT-TO-POINT RACES ONLY

The Racing Owner will be notified of your intention to permanently retire the horse from racing. They will have 14 days to contest the retirement, after which time the horse will automatically:

- Be prevented from being entered to run in a race under the Rules of Racing

The horse will be eligible to have a Hunters' Certificate registered under the Point-to-Point Regulations

Please note that once complete, this ineligibility (retirement) will be permanent. A return to racing would require a formal reinstatement process at the discretion of the BHA.

SELECT

Step 4 – Life after Racing

1. Select an option for 'What is the horse going to be doing next?' from the drop down menu
2. Select a reason for 'Why has this horse been retired?' from the drop down menu
3. Please provide additional details if appropriate
4. Then press 'next'

4. LIFE AFTER RACING

What is the horse going to be doing next?: *

Companion (un-ridden) ▼

Why has this horse been retired?: *

Temperament ▼

Please provide details

BACK

CONTINUE

Step 5 – Review and Submit

1. Check the information on the 'Review Details' screen
2. Once reviewed, press submit



ⓘ Please check the information below. If the details are correct click 'Submit'.

If any of the information is incorrect, please select the relevant step above and amend the details.

Adorable (IRE) 2015 (May 5th) bay filly Kodiak (GB) - Caffe Latte (IRE) (Seattle Dancer (USA))

Status: Out of my Care or Control / Retired

Reason: Permanently Retired

New Keeper: Yes

Name: Joe Bloggs

Address: The House, The Lane, NN2 123

Email Address: test@test.com

Restriction on Racing: All Races

Reason for Retirement: Injury

Life After Racing: Companion

By clicking Submit you are confirming your intention to permanently retire this horse from being entered into races under the Rules of Racing

SUBMIT

CANCEL